

OPERATIONS GROUP FILE *AC/OPS*

*Mem - DED Consultation*

28 February 1980

MEMORANDUM FOR:

Deputy Director, FBIS

FROM:

Chief, Daily Reporting Division

SUBJECT:

Trump-Conn Recommendation

Follows a summary of the steps taken to implement the Trump-Conn recommendation that FBIS investigate the possibility of contracting out the entire typing/proofing phase of the Daily Report production.

1. Chief, DRD was tasked at a meeting chaired by DD/FBIS on 29 October 1979 to conduct a study to determine a) the feasibility of such a contract operation, b) the availability of word-processing firms in the Washington area that could handle such a contract, and c) the cost.

2. Chief, DRD, on 1 November contacted [ ] OL, to solicit names of possible contractors. He said he had no possibilities to suggest, but added that [ ] Xerox sales representative, might have some ideas and that he would put [ ] in touch with FBIS, which he did.

3. Chief, DRD, Deputy Chief, DRD and SA/Ops met with [ ] on 21 November to discuss the Trump-Conn recommendation. [ ] stated that there were no existing firms in the area that had the facilities to undertake such a high-volume project as typing and proofing of the entire Daily Report, that he knew someone who might be interested in setting up a firm to handle the job. He estimated the cost at [ ] excluding equipment rental.

4. This information was relayed to Chief, Ops and Chief, E&PS, after which it was decided not to explore this possibility further, as the cost of the operation would be exorbitant.

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